



1136 12th Avenue, Suite 200, Honolulu, HI 96816-3796
Phone: (808) 791-3789 • Fax: (808) 683-7038 • techsupport@hicalmls.com

SENTRILOCK AND TERMS OF USE (SENTRILOCK ASSISTANT ACCESS)

HiCentral MLS, Ltd. is pleased to offer limited SentiLock system access to eligible Personal Assistants (employees of the agent listed below). The purpose of this agreement is to prevent unlawful access or use of SentiLock data.

SENTRILOCK
PERSONAL ASSISTANT
(employee of the agent listed below)
CONTACT CLIENT CARE TEAM FOR PRICING
SentiKey Mobile App
Program Lockbox
Open Lockbox
Remove Shackle
(Listings of agent listed below only)

ASSISTANT'S NAME: _____ **MLS ID #:** _____
(Legal Name)

ASSISTANT'S CONTACT #: _____ **E-MAIL ADDRESS:** _____

MLS PARTICIPANT'S (PB/BIC) NAME: _____ **MLS ID #:** _____

MLS SUBSCRIBER'S (AGENT) NAME: _____ **MLS ID #:** _____

FIRM NAME: _____ **FIRM PHONE #:** _____

PERSONAL ASSISTANT'S AGREEMENT

- I agree that as a condition of having access to the SentiLock system, I will abide by all SentiLock Terms and Conditions and other participation obligations.
- I must be an unlicensed paid employee and a current MLS Subscriber named in this agreement.
- I will not be allowed access to SentiLock should I terminate my employment with the firm under which the assistant access was given.
- The assigned password is confidential and may not be used by any other person.
- Should I be found in violation of this agreement or any of the HiCentral MLS, Ltd. MLS Rules and Regulations and SentiLock Terms and Conditions, the SentiLock Subscriber may be held responsible and subject to disciplinary action pursuant to the MLS Rules & Regulations.

MLS SUBSCRIBER'S AGREEMENT (AGENT)

- By allowing the below-signed assistant permission to access the SentiLock, I am responsible for this assistant's actions.
- Should the below-signed assistant be found in violation of this agreement, I will be held responsible for their actions, which may result in termination of my MLS participant access.
- Should this individual become a licensed real estate agent, I have 30 days from the license date to notify the HiCentral MLS/Honolulu Board of REALTORS® of this change. In addition, should this assistant's employment be terminated, I will immediately notify the HiCentral MLS/Honolulu Board of REALTORS®.
- Proof of the below-signed assistant's employment with me may be required by HICMLS in order to provide access to SentiLock.

As an MLS Subscriber affiliated with the above-noted firm, I request that the assistant named in this agreement be issued access to SentiLock as a Personal Office Assistant. I further understand that assistant fees paid to HiCentral MLS are non-refundable.

The prorated total amount of \$_____ will be charged to my credit card accordingly.

**THE MLS SUBSCRIBER AND MLS SUBSCRIBER'S PERSONAL ASSISTANT
EACH HAS EXECUTED THIS AGREEMENT AS OF THE DATE SET FORTH BELOW.**

MLS PARTICIPANT (PB/BIC) SIGNATURE

PRINT NAME

DATE

MLS SUBSCRIBER (AGENT) SIGNATURE

PRINT NAME

DATE

ASSISTANT'S SIGNATURE

PRINT NAME

DATE